

## OFFICER DECISION RECORD

<p><b>Portfolio Holders:</b>                  Cllr Chris Boden, Leader &amp; Portfolio Holder for Finance,                  Cllr Peter Murphy, Portfolio Holder for Refuse &amp; Cleansing, Parks &amp; Open Spaces</p>	<p><b>Service:</b> Environmental Services</p>
<p><b>CMT Officers:</b>                  Peter Catchpole, Corporate Director and Chief Finance Officer,                  Carol Pilson, Corporate Director and Monitoring Officer</p>	<p><b>Delegated Power Being Exercised:</b> Table 4 Paragraph 27 - The Chief Finance Officer to approve fees and charges unless part of the annual budget setting consultation with the appropriate Corporate Director and Finance Portfolio Holder.</p>
<p><b>Subject of Decision:</b> Garden Waste Subscription Fee 2024/25</p>	
<p><b>Decision Taken:</b>                  To agree the fee of £55.00 per subscription for the 2024/25 season. Additionally, to set the fee for the direct debits for 2024/25 season at £44.00.</p>	
<p><b>Reason for the Decisions:</b>                  Fees to be publicised in autumn 23 and existing customers to be communicated with early prior to 2024/25 subscriptions going on sale on 1 December 2023.                  Garden Waste service forms part of the Council's Medium Term Financial Plan.</p>	
<p><b>Alternative Options Considered (if appropriate):</b>                  Maintaining fee at same level but would not have covered increasing service costs.</p>	
<p><b>Background/Reports/Information considered and attached:</b>                  The Garden Waste subscription fee was originally set by Cabinet in October 2016 and through subsequent fees and charges and decision notices. The fee is for each individual Garden Waste Service subscription; bin or sack service and includes a separate direct debit fee as set within fees and charges.</p>	
<p><b>Portfolio Holder/Officer's Signatures:</b>                   Peter Catchpole, Section 151 Officer                   Following consultation with:                  Councillor Murphy, Portfolio Holder for Refuse, Cleansing, Parks and Open Spaces                  Councillor Boden, Council Leader and Portfolio Holder for Finance</p>	<p><b>Date:</b>                   10 November 2023</p>

**Please forward to Democratic Services upon completion**

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<p><b>Date copy passed to Democratic Services</b></p>	<p><b>Implementation Date: 10/11/23</b>  <b>Not for call in</b>  <b>(Allow 5 clear working days after publication of decision)</b></p>

Circulation: Democratic Services, Portfolio Holder, Officer and Accountancy.